



HR SOLUTIONS

National Contact Centre

087 195 0603

OD-ETDP

*Occupational Directed Education,
Training & Development Practices*

NEWS!

Primeserv HR Solutions obtains accreditation
for the Diploma in ODETDP

**Why Primeserv HR Solutions –
Your service provider of choice?**

- You can enrol for a full qualification (four intake dates per annum) OR individual skills programmes on our PUBLIC course schedule
- Allowing for career and learning progress
- We offer Learning Solutions and General HR Consulting Services, and a wide range of business related qualifications and skills programmes.

CONTACT DETAILS PER REGION:

WC – 021 528 3900
GTN – 011 691 8000
Durban – 073 626 9787
PE – 041 111 0029

QUALIFICATIONS

*National Diploma: Occupationally Directed
Education, Training and Development
Practices CODE – 50333*

*National Certificate: Occupationally Directed
Education, Training and Development
Practices CODE - 50334*



ETDP SETA – ETDPS1159

ETDP • SETA



CONTACT DETAILS PER REGION:

WC – 021 528 3900
GTN – 011 691 8000
Durban – 073 626 9787
PE – 041 111 0029



Learning Solutions

Qualifications

National Certificate: Occupationally Directed Education, Training and Development Practices CODE - 50334

National Diploma: Occupationally Directed Education, Training and Development Practices CODE - 50333

Skills Programmes

- Facilitate Learning (3 days)
- Skills Development Facilitator (4 days)
- Conduct Assessments (3 days)
- Evaluate Learning (3 days)
- Moderate Assessments (2 days)
- Design & Develop Learning Programmes (4 days)

- Design Assessments (3 days)
- Provide Learning Support (4 days)
- Manage ETD Practitioners (4 days)
- Quality Systems in an ETD Environment (4 days)
- Build Effective Teams (4 days)

Credits from skills programmes count towards the full qualification.

Consulting Services

Learning Solutions Consulting

- Learning & Development Strategy Development
- Competency & Psychometric Assessment
- Skills Audits and/or Training Needs Analysis
- Implementation of Learning & Development Interventions
- ETQA processes - Assessment of Learning Outcomes, Certification, Registration and Accreditation
- Designing and Developing Learning Materials
- SDF Services: WSP Compilation, Assistance with submission for discretionary and mandatory grants
- Project Management of Learning Solutions implementation: Recruitment & Selection of learners, sourcing workplaces for practical experience, etc.
- Managing the implementation of learning solutions for learners with a disability

General HR Consulting

- Business Strategy & Structure Workshops
- HR Strategy & Structure Workshops
- HR Balanced Scorecards, Business Profiles and Job Profiles OR Internal Capacity Building
- Development of Integrated Functional/Divisional and/or Job/Role Profiles
- PM Audit & Methodology Workshop
- PM Policies, Procedures and Training
- Development of Business Scorecards/Measurement Tools
- Job Evaluation/Job Grading
- Remuneration & Reward Systems & Processes: Grading Systems, Salary Surveys, Incentive/Bonus Schemes
- Writing of HR Policies & Procedures
- Occupational Safety, Health, Risk, Environment & Quality Support
- BEE Consulting Support (Advisory)